



TRAIN Florida

The Premier Online Learning Resource for APD Professionals

TRAIN Florida – APD Announcements

Hello APD Learners!

Stay up-to-date with the latest TRAIN Florida – APD News/Alerts/Updates

- Get help with managing courses
- Finding Help with TRAIN Florida
- Learner Accounts
- Discussion Boards and Resource Center
- Please do not contact the Public Health Foundation or the Florida Department of Health LMS Support team for support

TRAIN Florida - APD
Prepared • On Track • Online
Visit us at: Fl.train.org

agency for persons with disabilities
State of Florida

NOTE: Please do not contact the Public Health Foundation (PHF) or the Florida Department of Health (DOH) regarding TRAIN Florida website questions.

Please visit the [APD Training Portal](#) for the tools, information and resources to help you learn and manage TRAIN Florida.

If you have any questions, please contact us using the APD TRAIN Florida Support Team email apd.lmssupport@apdcares.org




Thank you for your patience, and we look forward to serving you again in the future.

The APD TRAIN Florida Support Team
Located in the APD State Office
apd.lmssupport@apdcares.org
We are available to help Monday-Friday, 8am-5pm



The table of contents below lists the information for the latest announcements/updates. Click the link to jump to the content.

TRAIN Florida – Hot Topics for October 2017

 APD-ATTAIN 16-17 - Certificates Available	October 1, 2017
 How to Register in TRAIN Florida	October 10, 2017
 APD Solo Provider with APD or Agency Contact	October 10, 2017

More updates are available in the [TRAIN Florida Announcement Log Archive](#) shown below. Click the drop-down arrows to view the Archive Topics.



APD – Announcements – HIPAA 16-17 Certificates Available

Greeting APD Training Network:

If you completed and passed the **ATTAIN HIPAA** course before July 1, 2017, and did not receive a certificate from ATTAIN, your APD HIPAA certificate is now available on your TRAIN account.

Go to your **Dashboard**, click **My Certificates**, and click the print icon to download the certificate.



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Please visit the [APD Training Portal](#) for additional tools, information and resources.

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APD – Announcements – How to Register in TRAIN Florida

Greeting APD Training Network:

The APD LMS Support has revised the TRAIN Florida APD learner account creation process. Starting this month, individuals who are in the following TRAIN Florida roles can create their own TRAIN Florida accounts:

- APD Independent Contractor
- Providers Pending APD Approval
- Provider Prospective Employee
- APD Clients/Florida's Public

The account creation process and instructions are linked below.

APD Independent Contractor	Account Creation Process	Instructions
Providers Pending APD Approval	Account Creation Process	Instructions
Provider Prospective Employee	Account Creation Process	
APD Clients or the Florida's Public	Account Creation Process	Instructions

You can also find these instructions along with announcements on the [APD Training Portal](#).

Note:

TRAIN Florida learners can only have one account. If you work for multiple provider agencies, we can update your account with both agency's information. All TRAIN Florida courses you complete in your account will be available/reported to both agencies.

Agency Providers

Please continue to use the learner account request process. Your learners who self-create an account will not show up on your agency staff roster to course completion report.



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Please visit the [APD Training Portal](#) for additional tools, information and resources.

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APD – Announcements – APD Solo Provider with APD or Agency Contact

The FDOH and APD TRAIN Florida site administrators are working towards migrating TRAIN Florida V2.0 to TRAIN Florida V3.0. The rollout for TRAIN Florida V3.0 will occur in early 2018. We need your help in getting your TRAIN Florida account and staff rosters prepared for the TRAIN Florida V3.0.

If you are a Solo Provider with APD or your Agency's contact, your TRAIN Florida accounts may have already been created. Here's what you need to do:

1. Contact the [TRAIN Florida APD Team](#) by email at: apd.lmssupport@apdcares.org
2. In the email, include:
 - a. Your name
 - b. The email address you are or will be using for all TRAIN Florida communications (this email account cannot be shared with other individuals or agency accounts that are in the TRAIN Florida system)
 - c. Your Provider Medicaid ID number

Agency Provider Contact

If you have logged into TRAIN Florida, please verify your account information: [How to Manage My Learner Account](#). Please do not change the Address 2 field; it should have Provider Contact. If your account information is not correct, please contact the [TRAIN Florida APD Team](#) with the correct information by email at: apd.lmssupport@apdcares.org

If you have not logged into TRAIN Florida, please contact the [TRAIN Florida APD Team](#) by email at: apd.lmssupport@apdcares.org with the following information:

- Agency Name
- Provider Contact Name
- Provider Contact email address
- Provider Medicaid ID



Please do not contact the Public Health Foundation (PHF) or the Florida Department of Health (DOH) regarding TRAIN Florida website questions.



Please visit the [APD Training Portal](#) for additional tools, information and resources.

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