



Attendees:

iBudget Florida Stakeholder Group Members

Patty Houghland
Maryellen McDonald
Mark Barry
Cymande Jacobs
Stacia Woolverton, representing Bryan Vaughan
Leigh Meadows

APD Staff

Alexander Hall
Hilary Brazzell
Terri McGarrity

Guests

Chris Pedersen

The call commenced at 10:01 AM on Monday, November 23, 2009.

Hilary Brazzell began the call by taking roll and inviting other participants to introduce themselves.

She gave a high-level overview of how the system might work using iBudgets.

She and Alex Hall then described the options generally.

The group then discussed the handouts (attached) point by point.

Hilary then described some options regarding waiver support coordination services. One thought is to keep what are essentially three levels--limited, full, and transitional--but revise who can access what types of services. Some people might have more flexibility to access different levels, while some might have less (for instance, people who joined the waiver in crisis, or people who overspent might be required to have full or transitional (which we might call "enhanced")

Hilary also described the Georgia system, which offers some flexibility in sharing tasks among the waiver support coordinator and individual and family

Comments on these issues included:

It would be scary for a waiver support coordinator to not know what's going on; for instance, if don't have contact for months at a time. Have seen natural supports exploit individuals, so it's good to have an outside view.

If consumers and families had electronic access to records, that would help them manage their services themselves; would be less they'd have to talk to the waiver support coordinator about.

Waiver support coordinators will need to spend lots of time with individuals and families at the beginning to help them understand how the new system works. As some consumers and families get more proficient, they may need less waiver support coordinator time.

Enhanced services and rate would be good for those with no extended family to help; hopefully the waiver support coordinator would bring more natural supports into the picture.

Concern on a consumer/family sharing tasks with a waiver support coordinator like the Georgia option. Providers need to be able to know who to call to work out problems. Due to confidentiality requirements, cannot put certain issues in case notes; need to speak in person.

The call ended at about 11:35 AM.



agency for persons with disabilities
State of Florida

Services, Waiver Support
Coordinators,
Providers, and
Administrative Issues Workgroup
Workgroup Meeting Minutes
November 23, 2009

| iBudget Florida Waiver Service Array Options | | | |
|----------------------------------------------|----------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Option No. | Number of Services or Service Families | Working Title for Option | Description of Option |
| 1 | 18 | Modified Status Quo | Broadens some services (creates new services that would encompass two or more current services). |
| 2 | 8 | Modified Mercer | Current (and some new) services are grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). |
| 3 | 4 | Minimalist | Current (and some new) services are grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). Service families would be broader than in the Modified Mercer option. |
| 4 | 8 | Modified Mercer II | Current services are broadened (new services would be created that would encompass two or more current services) to provide more flexibility to consumers in meeting day-to-day needs, then grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). |
| 5 | 4 | Minimalist II | Most current services are broadened to provide more flexibility to consumers in meeting day-to-day needs, then grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). Service families would be broader than in the Modified Mercer II option. |

Please see Service Review, Consumer/Family Control, and Quality Assurance Workgroup materials for more details about possible options for flexibility in service selection.



agency for persons with disabilities
State of Florida

Services, Waiver Support
Coordinators,
Providers, and
Administrative Issues Workgroup
Workgroup Meeting Minutes
November 23, 2009

| iBudget Florida System Option #1 - Modified Status Quo | | | | | |
|--------------------------------------------------------|----------------------------|-------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Group | Service No. (See Appendix) | Services Encompassed in New Service Title | New Service Title | Who Can Provide? | Count |
| A | 3 | Behavior Analysis Services | Behavior Analysis | Board Certified Behavior Analyst, (Level 1, Level 2, or Level 3) AND Behavior Analyst Assistants. | 1 |
| | 4 | Behavior Assistant Services | Behavior Analysis | Independent Vendors (Individuals OR Employees of Agencies) | |
| B | 6 | Consumable Medical Supplies | Consumable Medical Supplies/PERS | Licensed Home Health or Hospice Agencies, Pharmacies, Medical Supply Companies, Durable Medical Equipment Suppliers and Vendors (e.g. Discount Stores, Department Stores) OR Independent Vendors | 1 |
| | 14 | Personal Emergency Response Systems | Consumable Medical Supplies/PERS | Licensed Electrical Contractors, Alarm System Contractors, Contract Agencies for Community Care for the Elderly (CCE), Community Care for Disabled Adults (CCDA) Programs, or Hospitals | |
| C | 2 | Adult Dental Services | Adult Dental Services | Licensed Dentists | 1 |
| D | 7 | Dietician Services | Dietician Services | Licensed Dietitians | 1 |
| E | 9 | Environmental Accessibility Adaptations | Environmental Accessibility Adaptations | Licensed General Contractors, Independent Licensed Contractors, Electricians, Plumbers, Carpenters, Architects, and Engineers | 1 |
| F | 13 | Personal Care Assistance | Personal Care Assistance | Licensed Home Health Agencies OR Hospice Agencies, Independent Vendors (Individuals OR Employees of Agencies) | 1 |
| G | 10 | In-Home Support Services | In Home Support | Independent Vendors (Individuals OR Employees of Agencies) | 1 |
| | 27 | Supported Living Coaching | In Home Support | Independent Vendors (Individuals OR Employees of Agencies) | |
| H | 1 | Adult Day Training | Meaningful Day | Adult Day Training Centers | 1 |
| | 5 | Companion Services | Meaningful Day | Licensed Home Health Agencies OR Hospice Agencies, Independent Vendors (Individuals OR Employees of Agencies) | |
| | 26 | Supported Employment | Meaningful Day | Independent Vendors, Solo Providers, OR Agency Vendors | |
| I | 18 | Residential Nursing Services | Nursing | Nurses Licensed or Registered in accordance with F.S. 464 | 1 |
| | 21 | Skilled Nursing | Nursing | Nurses Licensed or Registered in accordance with F.S. 464 | |
| | 16 | Private Duty Nursing | Nursing | Registered Nurses | |
| J | 12 | Occupational Therapy | Occupational Therapy | Licensed Occupational Therapists, Occupational Therapy Aides, OR Occupational Therapy Assistants | 1 |
| K | 8 | Durable Medical Equipment and Supplies | Durable Medical Equipment and Supplies | Licensed Home Health or Hospice Agencies, Pharmacies, Medical Supply Companies, Durable Medical Equipment Suppliers and Vendors (e.g. Discount Stores, Department Stores) | 1 |
| L | 23 | Specialized Mental Health Services | Specialized Mental Health Services | Psychiatrists, Psychologists, Clinical Social Workers, Marriage and Family Therapists, or Mental Health Counselors | 1 |
| M | 15 | Physical Therapy | Physical Therapy | Licensed Physical Therapists OR Physical Therapist Assistants | 1 |
| N | 17 | Residential Habilitation Services | Residential | Transitional Living Facilities OR Residential Facilities | 1 |
| | 22 | Special Medical Home Care | Special Medical Home Care | Group Homes that Employ Registered Nurses, Licensed Practical Nurses, and Certified Nurse Assistants | |
| | 20 | Respite Care | Respite Care | Licensed Residential Facilities, Licensed Home Health or Hospice Agencies, Licensed Nurse Registries, Agencies that Specialize in Services for Recipients with Developmental Disabilities | |
| O | 19 | Respiratory Therapy | Respiratory Therapy | Licensed Respiratory Therapists Independent Vendors (Individuals OR Employees of Agencies) | 1 |
| P | 24 | Speech Therapy | Speech Therapy | Licensed Speech Language Pathologists OR Speech Language Pathologist Assistants | 1 |
| Q | 25 | Support Coordination | Support Coordination | Solo OR Agency Support Coordinators | 1 |
| R | 28 | Transportation | Transportation | Community Transportation Coordinators for the Transportation Disadvantaged, Limited Transportation Providers, Public Transit Authorities, Group Homes, Residential Facilities, Adult Day Training Programs, Public / Private For Profit / Private NFP Transportation Entities | 1 |
| SERVICE GROUP COUNT: | | | | | 18 |

Comments from workgroup members:

This is an improvement over the current service structure since it broadens some and reduces the number. However, it's not accomplishing the initiative's goals.



agency for persons with disabilities
State of Florida

Services, Waiver Support
Coordinators,
Providers, and
Administrative Issues Workgroup
Workgroup Meeting Minutes
November 23, 2009

| iBudget Florida System Option #2 - Modified Mercer Service Grouping | | |
|---------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------|
| Group | Service Family | Service |
| 1 | Life Skills Development | Adult Day Training |
| | | Residential Habilitation (1/4 Hour) |
| | | Supported Employment |
| | | Supported Living Coaching |
| | | Behavior Analysis Services |
| | | Behavior Assistant Services |
| | | Community Training and Supports |
| | | Mentoring |
| 2 | Environmental and Adaptive Equipment | Durable Medical Equipment and Supplies |
| | | Environmental Accessibility Adaptations |
| | | Personal Emergency Response Systems (Unit and Services) |
| 3 | Personal Supports | Companion Services |
| | | In-Home Support Services |
| | | Personal Care Assistance |
| | | Respite Care |
| 4 | Residential Services | Residential Habilitation (Standard) |
| | | Residential Habilitation (Behavior Focused) |
| | | Residential Habilitation (Intensive Behavior) |
| | | Specialized Medical Home Care |
| | | Residential Nursing |
| 5 | Support Coordination | Support Coordination |
| | | Person Centered Planning |
| | | Family & Guardian Training |
| 6 | Therapeutic Supports | Occupational Therapy |
| | | Physical Therapy |
| | | Respiratory Therapy |
| | | Specialized Mental Health Counseling |
| | | Speech Therapy |
| 7 | Transportation | Transportation |
| 8 | Wellness Management | Consumable Medical Supplies |
| | | Dietician Services |
| | | Adult Dental Services |
| | | Private Duty Nursing |
| | | Skilled Nursing |

Current services are grouped into service families, with increased flexibility for consumers to add services within

Comments from workgroup members:

Some consumers can't cut back on some services like personal care, so what is the benefit of being able to switch among them?

Some consumers also won't be able to manage their services and make good choices. They need help. For instance, if they went without supported living, they would get into financial, legal, or medical emergencies. An example is having their kids taken from their home because they're not caring for them properly.

Under current system some consumers need help and don't have it. We'll need to find guardian advocates for some, for instance.

Generally like the basic service family groupings here and the overall structure and design.

Recommend not grouping supported living with adult day training and employment; are meeting different needs and shouldn't be competing with one another.

Is a concern that this structure would make consumers more vulnerable to provider manipulation; however, this probably is a separate issue to be dealt with in another workgroup.

Do like the new services and the help they'd offer to bring in more unpaid supports.

Concern that hours would vary too much and there would be no set schedule. Recommendation would be to still have schedules set that could vary slightly.

Discussion regarding consumers and families' likely preferences to vary schedules day to day and week to week. It's unknown, but thinking is that they'd prefer to have set schedules but change service mix over a longer term as needs change.



agency for persons with disabilities
State of Florida

Services, Waiver Support
Coordinators,
Providers, and
Administrative Issues Workgroup
Workgroup Meeting Minutes
November 23, 2009

| iBudget Florida System Option #3 - Minimalist Service Grouping | | |
|----------------------------------------------------------------|-------------------|---------------------------------------------------------|
| Group | Service Family | Services in Family |
| 1 | Places to Live | Residential Habilitation (Standard) |
| | | Residential Habilitation (Behavior Focused) |
| | | Residential Habilitation (Intensive Behavior) |
| | | Special Medical Home Care |
| | | Residential Nursing |
| 2 | Personal Supports | Adult Day Training |
| | | Companion Services |
| | | In-Home Support Services |
| | | Personal Care Assistance |
| | | Respite Care |
| | | Support Coordination (Limited) |
| | | Transportation |
| | | Behavior Analysis |
| | | Behavior Assistant Services |
| | | Community Training and Supports |
| | | Family & Guardian Training |
| | | Mentoring |
| | | Person Centered Planning |
| | | Support Coordination (Transitional) |
| | | Support Coordination (Full) |
| Supported Employment | | |
| Supported Life Coaching | | |
| 3 | Wellness | Dietician Services |
| | | Adult Dental Services |
| | | Occupational Therapy |
| | | Physical Therapy |
| | | Private Duty Nursing |
| | | Respiratory Therapy |
| | | Skilled Nursing |
| | | Specialized Mental Health Services |
| | | Speech Therapy |
| 4 | Equipment | Durable Medical Equipment and Supplies |
| | | Environmental Accessibility Adaptations |
| | | Personal Emergency Response Systems (Unit and Services) |
| | | Consumable Medical Supplies |

Current and some new services are grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). Service families would be broader than in the Modified Mercer option.

Comments from Workgroup Members:

This is in the spirit of flexibility that's a goal of the initiative.

Recommend moving more of the home-based services into "Places to Live" grouping.

These are the main categories that people might use when planning a budget--are common-sense.

Thought that person-centered planning is the role of the waiver support coordinator; that service is unnecessary. If idea behind the Person-Centered Planning service is to offer opportunities for individuals to access providers with special training who would put a good deal of time and effort into understanding individual's goals and situation and develop a thorough, tailored plan for that person.

Concern that people will run out of budgeted hours even when needs are there (such as in supported living, where providers handle emergencies).

This system may help in that circumstance, since individuals would be able to increase their hours themselves by reducing in other areas or have unspent funds they can use.



agency for persons with disabilities
State of Florida

Services, Waiver Support
Coordinators,
Providers, and
Administrative Issues Workgroup
Workgroup Meeting Minutes
November 23, 2009

| iBudget Florida System Option #4 - Modified Mercer II Service Grouping | | | |
|------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------|---------------------------------------------------------|
| Group | Service Family | New Service Title | Services Encompassed in New Service Title |
| 1 | Life Skills Development | Day Activities | Adult Day Training |
| | | | Residential Habilitation (1/4 Hour) |
| | | | Supported Employment |
| | | Personal Growth | Supported Living Coaching |
| | | | Behavior Analysis Services |
| | | | Behavior Assistant Services |
| | | Community Training and Supports | |
| | | Mentoring | |
| 2 | Environmental and Adaptive Equipment | Environmental and Adaptive Equipment | Durable Medical Equipment and Supplies |
| | | | Environmental Accessibility Adaptations |
| | | | Personal Emergency Response Systems (Unit and Services) |
| 3 | Personal Supports | Personal Supports | Companion Services |
| | | | In-Home Support Services |
| | | | Personal Care Assistance |
| | | | Respite Care |
| 4 | Residential Services | Basic Residential | Residential Habilitation (Standard) |
| | | Behavioral Residential | Residential Habilitation (Behavior Focused) |
| | | | Residential Habilitation (Intensive Behavior) |
| | | Special Medical Home Care | |
| Nursing | Residential Nursing | | |
| 5 | Support Coordination | Basic Support Coordination | Support Coordination |
| | | Enhanced Support Coordination and Family Training | Person Centered Planning |
| | | | Family & Guardian Training |
| 6 | Therapeutic Supports | Therapeutic Supports | Occupational Therapy |
| | | | Physical Therapy |
| | | | Respiratory Therapy |
| | | | Specialized Mental Health Services |
| | | | Speech Therapy |
| 7 | Transportation | Transportation | Transportation |
| 8 | Wellness Management | Basic Wellness | Consumable Medical Supplies |
| | | | Dietician Services |
| | | Enhanced Wellness | Dental |
| | | | Private Duty Nursing |
| | | | Skilled Nursing |

Current services are broadened (new services would be created that would encompass two or more current services) to provide more flexibility to consumers in meeting day-to-day needs, then grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services).

Comments from Workgroup Members:

Flexibility under this option is great!

However, issue will be the rates. If we have different rates within service families, it will make it challenging for individuals and families to do. One option might be to start with Option 2 (Modified Mercer) and go to an even more flexible option later.

Current service descriptions and structures have presented problems. For example, with ADT there are a variety of supports that can be provided. Need more details on what each service would be (description, etc.).



| iBudget Florida System Option #5 - Minimalist II Service Grouping | | | |
|-------------------------------------------------------------------|-------------------|---------------------------------------------------------|-----------------------------------------------|
| Group | Service Family | New Service Title | Services Encompassed in New Service Title |
| 1 | Places to Live | Basic Residential | Residential Habilitation (Standard) |
| | | Enhanced Residential | Residential Habilitation (Behavior Focused) |
| | | | Residential Habilitation (Intensive Behavior) |
| | | | Specialized Medical Home Care |
| 2 | Personal Supports | Flex Benefit | Residential Nursing |
| | | | Adult Day Training |
| | | | Companion Services |
| | | | In-Home Support Services |
| | | | Personal Care Assistance |
| | | Basic Supports | Respite Care |
| | | | Support Coordination (Limited) |
| | | Enhanced Supports | Transportation |
| | | | Behavior Analysis Services |
| | | | Behavior Assistant Services |
| | | | Community Training and Supports |
| | | | Family & Guardian Training |
| | | | Mentoring |
| | | | Person Centered Planning |
| | | | Support Coordination (Transitional) |
| | | | Support Coordination (Full) |
| 3 | Wellness | Supported Employment | |
| | | Supported Living Coaching | |
| | | Basic Wellness | Adult Dental Services |
| | | Enhanced Wellness | Dietician Services |
| | | | Occupational Therapy |
| | | | Physical Therapy |
| | | | Private Duty Nursing |
| | | | Respiratory Therapy |
| | | | Skilled Nursing |
| | | | Specialized Mental Health Services |
| Speech Therapy | | | |
| 4 | Equipment | | Equipment |
| | | Environmental Accessibility Adaptations | |
| | | Personal Emergency Response Systems (Unit and Services) | |
| | | Consumable Medical Equipment | |

Most current services are broadened to provide more flexibility to consumers in meeting day-to-day needs, then grouped into service families, with increased flexibility for consumers to add services within the same service family without needing APD approval (some exceptions would apply for certain medically/behaviorally-oriented services). Service families would be broader than in the Modified Mercer II option.

Comments from Workgroup Members:

Could be difficult to determine a person's budget to allocate for each service and the rates with such broad services.
Comments on moving residential-related services to that grouping apply here.
Services within each group are sometimes different; would be hard to determine rates



| Current Waiver Services Summary | | | |
|---------------------------------|----------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No. | Service Name | Handbook Page # | Who Can Provide? |
| 1 | Adult Day Training | 2-14 | Adult Day Training Centers |
| 2 | Adult Dental Services | 2-19 | Dentists |
| 3 | Behavior Analysis Services | 2-21 | Board Certified Behavior Analyst, (Level 1, Level 2, or Level 3) |
| 4 | Behavior Assistant Services | 2-24 | Independent Vendors (Individuals OR Employees of Agencies) |
| 5 | Companion Services | 2-26 | Licensed Home Health Agencies OR Hospice Agencies, Independent Vendors (Individuals OR Employees of Agencies) |
| 6 | Consumable Medical Supplies | 2-28 | Licensed Home Health or Hospice Agencies, Pharmacies, Medical Supply Companies, Durable Medical Equipment Suppliers and Vendors (e.g. Discount Stores, Department Stores) OR Independent Vendors |
| 7 | Dietician Services | 2-31 | Licensed Dietitians |
| 8 | Durable Medical Equipment and Supplies | 2-33 | Licensed Home Health or Hospice Agencies, Pharmacies, Medical Supply Companies, Durable Medical Equipment Suppliers and Vendors (e.g. Discount Stores, Department Stores) |
| 9 | Environmental Accessibility Adaptations | 2-41 | Licensed General Contractors, Independent Licensed Contractors, Electricians, Plumbers, Carpenters, Architects, and Engineers |
| 10 | In-Home Support Services | 2-46 | Independent Vendors (Individuals OR Employees of Agencies) |
| 11 | Medication Review (amendment to delete being processed by CMS) | 2-49 | Consultant Pharmacists |
| 12 | Occupational Therapy | 2-51 | Licensed Occupational Therapists, Occupational Therapy Aides, OR Occupational Therapy Assistants |
| 13 | Personal Care Assistance | 2-52 | Licensed Home Health Agencies OR Hospice Agencies, Independent Vendors (Individuals OR Employees of Agencies) |
| 14 | Personal Emergency Response Systems | 2-56 | Licensed Electrical Contractors, Alarm System Contractors, Contract Agencies for Community Care for the Elderly (CCE), Community Care for Disabled Adults (CCDA) Programs, or Hospitals |
| 15 | Physical Therapy | 2-57 | Licensed Physical Therapists OR Physical Therapist Assistants |
| 16 | Private Duty Nursing | 2-59 | Registered Nurses |
| 17 | Residential Habilitation Services | 2-61 | Transitional Living Facilities OR Residential Facilities |
| 18 | Residential Nursing Services | 2-76 | Nurses Licensed or Registered in accordance with F.S. 464 |
| 19 | Respiratory Therapy | 2-78 | Licensed Respiratory Therapists Independent Vendors (Individuals OR Employees of Agencies) |
| 20 | Respite Care | 2-79 | Licensed Residential Facilities, Licensed Home Health or Hospice Agencies, Licensed Nurse Registries, Agencies that Specialize in Services for Recipients with Developmental Disabilities |
| 21 | Skilled Nursing | 2-81 | Nurses Licensed or Registered in accordance with F.S. 464 |
| 22 | Special Medical Home Care | 2-83 | Group Homes that Employ Registered Nurses, Licensed Practical Nurses, and Certified Nurse Assistants |
| 23 | Specialized Mental Health Services | 2-85 | Psychiatrists, Psychologists, Clinical Social Workers, Marriage and Family Therapists, or Mental Health Counselors |
| 24 | Speech Therapy | 2-87 | Licensed Speech Language Pathologists OR Speech Language Pathologist Assistants |
| 25 | Support Coordination | 2-88 | Solo OR Agency Support Coordinators |
| 26 | Supported Employment | 2-101 | Independent Vendors, Solo Providers, OR Agency Vendors |
| 27 | Supported Living Coaching | 2-107 | Independent Vendors, Solo Providers, OR Agency Vendors |
| 28 | Transportation | 2-112 | Community Transportation Coordinators for the Transportation Disadvantaged, Limited Transportation Providers, Public Transit Authorities, Group Homes, Residential Facilities, Adult Day Training Programs, Public / Private For Profit / Private NFP Transportation Entities |