

Waitlist Prioritization Tool

Individuals Name: _____ **Area/Region:** _____

SSN: _____ **DOB:** _____

Current Waitlist Category _____ **Medicaid Waitlist Begin Date:** _____

Instructions: Complete each section for each individual.

Section A: Add the sum total of the individual questions in the Questionnaire for Situational Information (QSI) functional, behavioral and physical sections.

Section B: Provide score of the QSI questions identified (0-4).

Section C: These factors will be rank ordered in order to determine importance of the information for determination of priority order, if further prioritization is needed.

A. QSI Needs Assessment Factors	Range of Rating	Individual's Rating
1. Sum of all QSI Behavioral Scores (Questions 25-30)	0-24	
2. Sum of all QSI Functional Scores (Questions 14-24)	0-44	
3. Sum of all QSI Physical Scores (Questions 32-50)	0-76	
Section A Subtotal:	0-144	0

B. Severity Risk Factors	Range of Rating	Individual's Rating
1. QSI Question 8c: Conditions screened by Qualified professional (adjustment disorder, anxiety disorder, post-traumatic stress disorder, depression, suicide or homicide risk, risk of victimization or re-victimization)	0 = No 1 = Yes	
2. QSI Question 28: Sexually inappropriate behavior	0-4	
3. QSI Question 34: Use of mechanical restraints	0-4	
4. QSI Question 35: Use of chemical restraints	0-4	
5. QSI Question 43: Treatments that require licensed nurse to complete	0 or 4	
6. QSI Question 44: Chronic healthcare needs	0-4	
Section B Subtotal:	0-21	0
Sections A and B Total:	0-165	0

C. Family Risk Factors	Indicate Ranking Priority		
	Weight	Points Assigned	(0=No 1=Yes)
1. Aging out of Medicaid State plan (over 21) or school system (age 22) in the next 6 months (USE ABC DATA DATE OF BIRTH OF CLIENT)	48	0	
2. Primary Caregiver over age 70 (IF CLIENT IS AGE 40 OR OVER ASSUME CAREGIVER IS OVER 70)	46	0	
3. Primary caregiver unable to give care due to health status of primary caregiver	44	0	

C. Family Risk Factors (continued)	Indicate Ranking Priority		
	Weight	Points Assigned	(0=No 1=Yes)
4. Others in family home who also need to be cared for (child, elderly, other with a disability)	42	0	
5. QSI Question 8a:Life Changes that occurred during the last 12 months): Child(ren) removed or held in foster care by child protective authorities (DATA MATCH WITH DCF)	40	0	
6. *Unemployment of caregiver due to primary caretaking responsibilities; but with services, will be able to work	38	0	
7. QSI Question 8a Life Changes that occurred during <u>the last 12 months</u>): Adult removed from living setting by Adult Protective Services (DATE MATCH WITH DCF)	36	0	
8. QSI Question 8a Life Changes that occurred during <u>the last 12 months</u>): Detention, jail or forensic institution	34	0	
Section C Subtotal:		0-328	0
Sections A, B & C Total:		0-637	0

NOTE: If there is more than one person with the same score, then the date the person was added to the waitlist (oldest date is the higher priority) is used to determine the next person to be offered waiver

Signature of APD Staff: _____

Date: _____

Staff Title: _____

APD OFFICE STAFF NOTES: