



agency for persons with disabilities
State of Florida

MEMORANDUM

Rick Scott
Governor

■ ■
Barbara Palmer
Director

■ ■
State Office

■ ■
4030 Esplanade Way
Suite 380
Tallahassee
Florida
32399-0950

■ ■
(850) 488-4257
Fax:
(850) 922-6456

■ ■
Toll Free:
(866) APD-CARES
(866-273-2273)

Date: April 2, 2013
To: Regional Operations Managers
CC: Delmarva
AHCA
APD State Office
From: Edwin DeBardeleben *EDB*
Chief, Quality Assurance and Clinical Supports
Subject: Identified Alerts on Providers

When background screening and/or medication administration alerts are identified, the APD Regional / Field Office will require providers or CDC+ Representatives to conduct self-audits of all employees. This action is to confirm that all employees possess current background screening documentation and meet the requirements for medication administration training and validation (per F.A.C. 65G-7). Providers are required to comply with the protocol set forth in their Plan of Remediation. The self-audit summary documents submitted by the providers are to be validated by the regional quality assurance staff who are to record the information in the APD Remediation Tracking Spreadsheet.

In the event that a provider who has "Deemed Status" for PDRs has background screening and/or medication administration alerts identified during a PCR, residential licensure or monitoring visit, or from any other source, that provider will lose its "Deemed Status" and a PDR shall be scheduled immediately.

If clarification is required, you may direct them to me at 850.414.9273, Edwin_DeBardeleben@apd.state.fl.us.

Thank you for your cooperation as we work to assure that the individuals we serve receive quality supports and services from their providers.