



agency for persons with disabilities
State of Florida

**AREA 3 STEERING COMMITTEE
MEETING MINUTES
WEDNESDAY, FEBRUARY 27, 2008**

Charlie Crist,
Governor

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Jane E. Johnson,
Agency Director

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Area 3 Office

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P.O. Box 390,
I/O 18
Gainesville,
Florida
32602-0390

..

(352) 955-5793

Fax:

(352) 955-7190

Toll Free:

(866) APD-CARES

(866-273-2273)

Attendance:

Steering Committee Member Present: Dick Bradley, Jimi Daniels, Joyce Daniels, Jeffrey Frazier, Jim Smith, Cynthia Tyson, Shelly Voelker

Absent Members: Corie Chae, Diane Clark, Loretta Clark, Mary Habig, Peter Johnson, Angela Jones, Meribeth Larsen, Jane McFarland, Melinda Morrison, Patrick Mulvihill, Fred Pratt, Alice Reshard, Mick Royal, Larry Smail, Terry Smith, Brenda Sweat

Others Present: Vernita Hughes, Sandra Cooper, Delores Robinson Synester Rollins

This was the twentieth-sixth meeting of this committee.

Introduction: Vernita opened the meeting by welcoming everyone.

Announcements:

- Shelley announced about the upcoming National Symposium on Strengthening the HCBS Direct Service Workforce event taking place May 8-9, 2008 in Baltimore, Maryland. Information distributed to committee.
- Vernita announced the new plan Medicaid/Medicare services plan for 2 new waiver services to be implemented by 7/1/08. Additional services could be added to Family Supported living.

Approval of Minutes:

Minutes of the November 14, 2007 meeting reviewed and the following changes/corrections noted:

- Remove the "s" from Score.

Motion to accept and approve the minutes with the correction noted.

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Delmarva Data Update/Recoupment

- Data received from Delmarva reports through September 2007. Four reviews were completed through September 2007. Current data not available until March 2008 that will include data through December 2007.
- Jim explained to the committee that Delmarva's contract will expire within one year and Central Office is requesting feedback from Area offices on their performance. Current changes include more involvement of Area offices with the Quality Enhancement Plan (QEP).

QSI UPDATE

- Cynthia provided an update on the QSI process. QSI's are being completed based on a priority list; behavioral target completion date is 2/29/08; family and group homes, waiting list target completion date is 3/31/08; high cost (above \$120,000) per year target completion date is 4/30/08; res hab homes target completion date is 6/30/08. Crisis QSI's will be developed by 3/1/08.
- Currently has 3 QSI staff on board; 2 new QSI staff will be trained next month.

RECOUPMENT

- Vernita provided a report on the recoupment process for Supported Living and PCA services.
- As of March 1, 2008, Synester will be an official member of the Quality Management Team and will be assisting with the recoupment process.

SCORE

- Compilation of survey responses were distributed to the committee.
- APD staff will meet with SCORE regarding a presentation with providers and will share the information compiled from the survey with SCORE representatives. Jeffrey asked if SCORE could include in their presentation topics regarding taxes. Delores will provide an update report at the next meeting.

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Membership-Future Direction

- Vernita reports that at the recommendation of the committee, Mr. David Basker was extended an invitation to become a member. He has completed and submitted an application. Mr. Basker has accepted the appointment.

Selection of Chairperson

- Joyce Daniels volunteered to be the chairperson.

Agenda for Next Meeting/Future Meeting Date:

Agenda items to be included for the next meeting are:

- 1) Introductions/Announcements
- 2) Approval of Minutes
- 3) Delmarva Data Update
- 4) SCORE Survey/Plan
- 5) APD Update

The next scheduled Steering Committee meeting will be held on Wednesday, May 21, 2008 from 3:00PM until 5:00PM in the APD Conference Room.